LETTER OF PERMISSION REQUEST FORM

Sheridan | Office of the Registrar

A letter of permission is formal authorization for a Sheridan student to take a course at another accredited post-secondary institution for credit towards their Sheridan College credential. Email completed form and outlines in PDF format to letterofpermission@sheridancollege.ca.

Date of Request		Student ID Number	
Last Name		Current Program of Study	
First Name		Phone Number	

External Institution *(i.e. Mohawk College)*	Course Title *(i.e. Marketing Geography)*	Course Code *(i.e. GG363)*	Course Term *(i.e. Fall 2018)*	Credit Value *(i.e. 3 Credits)*	Sheridan Equivalent (i.e. GEOG 2044, General or Breadth Elective)	OTR/Faculty Decision (Office Use Only)	Letter of Permission Expiry Date DD/MM/YYYY
						Approved ◯ Denied ◯	
						Approved ◯ Denied ◯	
						Approved ◯ Denied ◯	

Print Name: Student Signature Date

Print Name: Faculty Signature Date

Note: Incomplete applications will not be assessed. Course outlines must be submitted with this request form.